

# The Bill Colvard Friend of Education Awards Guidelines

## There will be two Bill Colvard Friend of Education Awards.

An individual and a group award will be given. Nominees may not be currently employed by the Shelby County Board of Education. The purpose of the award is to recognize the contributions of individuals, and groups or corporations that have been involved in Shelby County Schools. A plaque will be presented to the winning individual and group representative at SCEA Spring Banquet in May.

**All** nominations will be recognized at SCEA General Meeting on March 23, 2011 4:30 PM.

The entries should be presented as follows:

1. Organization: (such as a scrapbook, photo album, a 3 ring notebook or folder of some type, loose sheets in an envelope won't result in a winner!!)
2. Neatness: Typed or printed (legibility is a must)
3. Quality: Fact sheet supporting why/how nominee has helped education. (This one item should be limited to a maximum of three typewritten pages.)
4. Support Data: such as labeled pictures, letters, testimonials....

All entries should be **submitted to**:

**C/O SCEA Office**

**DEADLINE**  
**December 14, 2010**